## Membership Committee Charter

<table>
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<tr>
<th>Purpose</th>
<th>Sustain and increase the number of institutional members as well as individual members at each member institution; be a resource for members interested in joining the Consortium; review new member applications and make recommendations to the Board; be a resource to review institutions that have not renewed membership with the Executive Director and Board, assess barriers to renewal and develop recommendations to enhance renewal rates.</th>
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| **2019 Membership Goals** | 1. Retain 75% of the Consortium institutional members.  
2. Recruit five (5) new institutional members.  
3. Achieve a revenue goal of $168,000 |
| **Note:** Responsibility for the goals are shared between the Executive Director, Board of Directors, and Membership Committee. |
| **Responsibilities of Members** | • Participate in no less than 80% of committee meetings.  
• Complete assignments as requested by the Committee Chair.  
• Review committee reports in a timely manner.  
• Regularly provide input and new ideas for committee activities.  
• Act as an ambassador on behalf of the Consortium to new members.  
• Coordinate and deliver a new member orientation at in-person meetings. |
| **Competencies of Committee members** | • Committee members should have an interest in building and maintaining the Consortium membership;  
• organizational skills to adhere to deadlines; and  
• enjoy working collaboratively.  
• Individuals from all professional disciplines are encouraged to volunteer. |
| **Anticipated Commitment** | Two (2) hours per month including a monthly Committee meeting. |